



## County of Los Angeles DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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June 5, 2018

Dear Prospective Contractors and Interested Parties:

### **ADDENDUM NUMBER TWO TO REQUEST FOR STATEMENT OF QUALIFICATIONS BID NUMBER CMS-17-0016/0017 FOR FOSTER CARE PLACEMENT SERVICES**

Addendum Number Two is issued by the County of Los Angeles Department of Children and Family Services (DCFS) and Probation Department (Probation) for the Foster Care Placement Services (FCPS) Request for Statement of Qualifications (RFSQ) Bid Number CMS-17-0016/0017 released January 17, 2018. Addendum Number Two amends sections of the RFSQ as provided below. Changes apply to the referenced parts, sections, and subsections that are amended or deleted. Deleted text will be indicated with strikeouts. Any replacement text will be in bold. All other sections remain in full effect.

A prospective contractor's failure to incorporate the requirements of this Addendum Number Two may result in their Statement of Qualifications not being considered, as determined at the sole discretion of the County.

Changes made to the RFSQ are as follows:

- I. RFSQ, Section 2.0 General Information, Sub-section 2.4 Prospective Contractor's Minimum Qualifications, Sub-paragraph 2.4.4 is amended as follows:

2.4.4 Prospective Contractors attempting to qualify an ISFC FFA program must meet the following additional requirements:

2.4.4.1 Must have three (3) years of experience within the last five (5) years providing FFA placement services and resources.

2.4.4.2 ~~Must have the ability to draw down Medi-Cal funds for the purpose of providing ISFC services via Legal Entity (LE) or Mental Health Services Act (MHSA) Master Contract with County of Los Angeles Department of Mental Health (DMH).~~

**Must have a contract with Los Angeles County Department of Mental Health (DMH) or obtain a DMH contract within twelve months of ISFC contract execution. However, FFAs pending a DMH contract must have a formal agreement with a Los Angeles County DMH contracted agency for the provision of intensive mental health services as mutually agreed upon with the FFA and DCFS/Probation prior to commencing ISFC service until the DMH contract is executed.**

~~2.4.4.3 Provide a copy of their organization's LE or MHSA Master Contract with DMH.~~

**Provide a copy of their organization's Legal Entity or MHSA DMH Master Contract or a copy of the agreement with the DMH contracted agency.**

II. RFSQ, Section 3.0 Instructions to Prospective Contractors, Sub-section 3.3 RFSQ Timetable is amended as follows:

### 3.3 RFSQ Timetable

RFSQ Release and Initial SOQ Submission Review Period is as follows:

- Release of RFSQ: January 16, 2018
- Request for a Solicitation Requirements Review: due on January 30, 2018
- Responses to Solicitation Requirements Review: February 6, 2018
- Written Questions (optional): due on February 23, 2018
- Prospective Contractors' Conference (optional): February 28, 2018
- Questions and Answers Released on or about March 30, 2018
- SOQ submission period opens at 8:00 AM, April 6, 2018
- ~~➤ SOQs due by 5:00 PM Pacific Standard Time, May 18, 2018~~
- **SOQs due by 12:00 PM Pacific Standard Time, August 6, 2018**
- ~~➤ Notice of Tentative Selection: on or about August 27, 2018~~
- **Notice of Tentative Selection: on or about September 27, 2018**

III. RFSQ, Section 3.0 Instructions to Prospective Contractors, Sub-section 3.3 RFSQ Timetable, Sub-paragraph 3.3.2 is added as follows:

**3.3.2 Prospective Contractors attempting to qualify an ISFC FFA program must submit their ISFC Plan of Operation and Program Statement via DCFS Electronic Program Statement Submission System (e-PSSS) website at: <https://myapps.dcfs.lacounty.gov/epsss.html>.**

Foster Care Placement Services RFSQ  
Addendum Number Two  
June 5, 2018

- IV. RFSQ, Appendix I-I, Exhibit A, ISFC-SEBN Statement of Work, is deleted in its entirety and replaced with **Exhibit A – ISFC-SEBN SOW Revised 1**, as attached to this addendum. (The new updates are highlighted in yellow).
- V. RFSQ, Appendix J-I, Exhibit A, ISFC-SHCN Statement of Work, is deleted in its entirety and replaced with **Exhibit A – ISFC-SHCN SOW Revised 1**, as attached to this addendum. (The new updates are highlighted in yellow).
- VI. For your convenience, a copy of the ISFC-SEBN and ISFC-SHCN Addendum Guidelines are attached.

As a result of this Addendum Two, Prospective Contractors have the following two options:

- 1) Prospective Contractors that would like to attempt to qualify for any of the FCPS programs must submit a completed SOQ by 12:00 PM Pacific Standard Time, August 6, 2018.
- 2) Prospective Contractors that already submitted an SOQ and would now like to attempt to qualify for an ISFC FFA program must submit a revised Appendix A, Form 1, Prospective Contractor's Organization Questionnaire/Affidavit to include the ISFC programs by June 29, 2018.

Sincerely,

*Eddie Ota*

Eddie Ota, Section Manager  
Contracts Administration Division

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