

County of Los Angeles
Department of Children and Family Services
and Probation Department

**Foster Care Placement Services
Request for Statement of Qualifications**

**RESPONSES TO PROSPECTIVE
CONTRACTORS' QUESTIONS & COMMENTS
RECEIVED AS OF JUNE 21, 2022**

June 2022



QUESTIONS AND ANSWERS

1. **QUESTION:** Do you offer assistance for individuals who are applying to this contract?

RESPONSE: DCFS does not offer application assistance under this RFSQ. You may visit the following page which provides general information on doing business with the County: <http://doingbusiness.lacounty.gov>

2. **QUESTION:** I do not have some of the items requested because I am not Licensed as of yet. One of the items in question would be an approved Rate from the CDSS Foster Care Rates Bureau for the STRTP Program. I am attempting to qualify and must provide a copy of their Rate Notification letter for each program and each site which I do not have. How would I obtain that information?

RESPONSE: For information on Foster Care rates, please contact the CA Department of Social Services Foster Care Audits and Rates Branch at the address or link below:

Foster Care Audits and Rates Branch

744 P Street, MS 8-3-570
Sacramento, CA 95814
(916) 651-9152

cclwebmaster@dss.ca.gov

<https://www.cdss.ca.gov/inforesources/foster-care/foster-care-audits-and-rates>

For information on Foster Care licensing, please contact the CA Department of Social Services Community Care Licensing Division at the link below:

fosterca@dss.ca.gov

3. **QUESTION:** Is this RFSQ for agencies with STRTPs only or can FFAs apply as well

RESPONSE: You may apply for either the FFA, STRTP, or both programs. The RFSQ is open to all agencies that meet the minimum requirements listed in the RFSQ document. More information can be found at the link below:

<https://contracts.dcfs.lacounty.gov/>

4. **QUESTION:** I am interested but I need the right Bid number.

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RESPONSE: For more information regarding the Foster Care Placement Services RFSQ, please visit the link below:

<https://contracts.dcfslacounty.gov/>

The Bid # is CMS 17-0016/0017.

5. QUESTION: Is the current STRTP RFSQ (due 7/27) for organizations that have not yet been licensed?

RESPONSE: The current RFSQ is for agencies who are currently licensed or who will be licensed by contract execution. The following is from the RFSQ document, page 12:

2.4.3 Prospective Contractor must be licensed by the CDSS Community Care Licensing Division (CCLD) for each program it is attempting to qualify for, and must provide a copy of the license for each program and each site.

2.4.3.1 Prospective Contractor who has STRTP facility(ies) licensed for over 16 beds, must work with CCLD to reduce their capacity to 16 beds or less. Prospective Contractor must provide a copy of the re-issued facility license(s) prior to the STRTP contract execution.

2.4.3.2 Prospective Contractors who do not currently hold a facility license, must provide a facility license prior to contract execution.

6. QUESTION: I was hoping to be a Prospective Contractor; however, as I am reviewing the instructions--I noticed that it states that there was a date to Request for a Solicitation Requirements Review due on 5/31/22. Does that mean that I cannot apply because I didn't put in a request? It also states that the Responses were posted on June 7, 2022

RESPONSE: You may still apply. The due date for Statement of Qualification (SOQ) submission is July 27, 2022. The Solicitation Requirements Review, as noted on page 34 of the RFSQ, states the following:

The Request for a Solicitation Requirements Review asserts either that:

- The application of the minimum requirements, review criteria, and/or business requirements unfairly disadvantage the Prospective Contractor; or,*
- due to unclear instructions, the process may result in the County not receiving the best possible responses from the Prospective Contractors.*

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7. **QUESTION:** I'm inquiring on when the powerpoint/recording from the RFSQ-STRTP conference held on 06-15-22 will be available for review? I would like to reference information provided at conference so I began the RFSQ process.
- RESPONSE:** The powerpoint was emailed to all attendees on 6/22/22. If you did not receive it, please email FCPS@dcfs.lacounty.gov.
8. **QUESTION:** As a new agency going through the SOQ process, does your facility have to be set up and ready for business?
- RESPONSE:** All minimum requirements need to be met prior to contract execution, including that the facility must be set up and ready for business by the contract execution date. For more information on the minimum requirements, please review the RFSQ at the website below:
- <https://contracts.dcfs.lacounty.gov/>
9. **QUESTION:** Is the contract #CMS-17-0016/0017?
- RESPONSE:** No, this is not the contract number. For areas where it mentions contract number, you may leave blank, add "N/A", or "TBD."
10. **QUESTION:** Is it ok to put TBD for facility address for the time being as we do not have a facility as yet?
- RESPONSE:** Yes, but please note a contract cannot be executed until the facility address and all supporting documents (facility license, rate letter, insurance, etc.) are provided.
11. **QUESTION:** How do we know whether we are exempt from Los Angeles County Code Section 2.206.060. (we're not sure which box to check on the form)
- RESPONSE:** Please check your status with the State of CA Franchise Tax Board at <https://www.ftb.ca.gov/>.
12. **QUESTION:** May we provide letter of status stating organization has not been in operation to have been audited? We are a new business and are not currently in operation.
- RESPONSE:** Yes, but please note that if you provide the audits exempt letter, you must submit other supporting documents including but not limited to projected budget, balance sheet, and profit and loss statements.

QUESTIONS AND ANSWERS

13. QUESTION: In an effort to prepare our budget and year out projections, are you able to disclose whether there will be additional monies for specialized groups such as CSEC populations?

RESPONSE: Currently there is no existing fixed enhanced rate for any of the specialized FFA and STRTP programs. However, there is an existing CDSS enhanced rate request application and process, called the Innovative Model of Care (IMC) rate request. Upon expressing interest in developing a specialized program, the Out-of-Home Care Development Unit will begin to work with licensed providers on completing and submitting the IMC rate request to CDSS. Prospective Contractors who do not currently hold a facility license can begin work towards developing a specialized program by reflecting the specialized programming in their plan of operation and program statement. However, no IMC rate requests will be submitted on behalf of a Prospective Contractor with a non-licensed facility.

14. QUESTION: Previous RFSQ required several LIC docs which asked for copies of clients' proof of finances (LIC 400, 402, 401A) and LIC 215 (applicant info) to name a few. Are any of those still required? We didn't see the equivalent to those in the current requirements.

RESPONSE: The only LIC form required in the previous and current FCPS RFSQ is LIC 500 Personnel Report. Please note that the Required Forms (Appendix A) and Required Documents (Appendix B) detail the correctly completed forms and documents that must be included in the SOQ submission.

The LIC 400 and 402 pertain to handling client or resident money in a residential care facility, LIC 401A pertains to licensing applicant financial status, and form LIC 215 is for those applying for a facility license. None of these LIC forms are currently required during the RFSQ process but some of them may be part of the application package sent to Community Care Licensing Division (CCLD).

Please note that prior to the award of a Foster Care Placement Services Contract, a review of the Plan of Operation and Program Statement will be completed. The review of the Plan of Operation and Program Statement will include the policies that demonstrate compliance with the policies related to allowance and clothing, allowance distribution, and the Program's process for how it safeguards the placed child's, youth's, and NMD's personal belongings, including their funds. Any questions related to the specific California Department of Social Services (CDSS) Community Care Licensing Division (CCLD) required forms in the Plan of Operation and Program Statement need to be directed to CDSS CCLD at fosterca@dss.ca.gov.

QUESTIONS AND ANSWERS

For any further questions regarding the Foster Care Placement Services Request for Statement of Qualifications, please contact Jose Ramos at FCPS@dcfs.lacounty.gov