



BRANDON T. NICHOLS  
Director

**County of Los Angeles**  
**DEPARTMENT OF CHILDREN AND FAMILY SERVICES**  
510 S. Vermont Avenue, Los Angeles, California 90020  
(213) 351-5602



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December 6, 2024

**INVITATION FOR BIDS FOR  
SPECIMEN COLLECTION AND DRUG AND ALCOHOL TESTING SERVICES**

Dear Prospective Contractors and Interested Parties:

The County of Los Angeles Department of Children and Family Services (DCFS) have issued an Invitation for Bids (IFB) #22-0064 for a Specimen Collection and Drug and Alcohol Testing Services Contract. The IFB and its related materials may be downloaded from DCFS' website at: <http://contracts.dcfs.lacounty.gov/> (Open Bids and Solicitations).

Bidders who intend to submit a Bid in response to this IFB must attend a mandatory Bidder's Conference, which will be held to discuss the IFB. It is recommended that Bidders bring a copy of the IFB to the Bidder's Conference for reference. The Bidder's Conference is scheduled as follows:

Date: **January 17, 2024**  
Time: **10:00 a.m. Pacific Standard Time (PST)**  
Location: **Department of Children and Family Services, Torrance Regional Office  
2325 Crenshaw Blvd., Conference Room A/B,  
Torrance, CA 90501  
(The conference room is accessible from the lobby)**  
Parking: **Parking Lots are located in front and on the side of the building.  
All guests must check in at the front desk in the lobby.**

Bidders that can demonstrate their ability to meet all minimum mandatory requirements outlined in the IFB are invited to submit a Bid.

The County shall not be liable for any costs incurred in connection with the preparation and submission of any Bid.

Sincerely,

Eddie Ota, Section Manager  
Contracts Administration Division

*"To Enrich Lives Through Effective and Caring Service"*