



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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February 27, 2025

Dear Prospective Proposers and Interested Parties:

**ADDENDUM NUMBER ONE TO THE CAMPERSHIP SERVICES REQUEST FOR
STATEMENT OF QUALIFICATIONS NUMBER 23-04-039**

Addendum Number One is issued by the County of Los Angeles Department of Children and Family Services (DCFS) to all holders of the Campership Services Request for Statements of Qualifications (RFSQ) Number 23-04-039. Addendum Number One provides responses to proposers' questions.

Attached to this Addendum are the responses (Attachment A) to the questions received before and during the Proposers' Conference.

For any additional concerns please email CampershipRFSQ@dcfs.lacounty.gov.

"To Enrich Lives Through Effective and Caring Service"

RESPONSES TO PROPOSER'S QUESTIONS

Campership Program Services

Request for Statement of Qualifications (RFSQ #23-04-039)



Questions and Answers

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CONTRACT QUESTIONS

1. **QUESTION:** I was reaching out to gather more information on the SRR Request that is due on 1/30/2025. I have attached my organizations Statement of Qualifications letter to this e-mail, but was uncertain if there was a specified form that was required.

RESPONSE: Please refer to Section 7.4 of the RFSQ, Preparation and Format of SOQ

2. **QUESTION:** Is it possible for this organization to access a sample application that has successfully been submitted for an RFPQ Solicitation? Of course, with the organization's name and any other sensitive information redacted.

RESPONSE: The Department has not released a solicitation for Campership Services before, for this reason a sample is not available.

3. **QUESTION:** Are organizations required to submit a bid for the entire project? If so, will this requirement be clarified during the Campership info session? (How bidding takes place).

RESPONSE: This solicitation is a Request For Statement of Qualifications, and more than one agency will be recommended for a contract. The specific requirements are referenced in RFSQ Section 2.4.

4. **QUESTION:** I was reviewing the upcoming contract opportunity for summer camp programs. I wanted to reach out to see if you know of any organizations applying for [Campership program 23-04-039] that may be seeking a subcontractor for educational services for their summer camp program. Our organization, Dynasty's United Youth Association, specializes in providing high-quality educational programming, and we would love the opportunity to collaborate as a subcontractor. If you have any referrals or know of any potential opportunities, I would greatly appreciate the connection. Please let me know if you'd be open to discussing further.

RESPONSE: This is a Request for Statement of Qualifications (RFSQ) and a Statement of Qualifications is required in response to the RFSQ.

PROGRAM QUESTIONS

1. **QUESTION:** We are a traveling theatre Company that brings high-quality educational programming to schools. Seeing as we bring the programming directly to the schools, my questions would be if our services fall under the specialty camps category.

RESPONSE: In order to evaluate if your “educational programming” fits with the DCFS Campership Program, further information is needed. Does your theatre programming focus on creating opportunities for youth to learn about the theater, including but not limited to: participate as actors, set designers, costumers, dressers, make-up artists, etc.? Or does your Theatre group put on plays which the children watch, but do not participate in? If your program is set up for children to watch plays, but not to participate, then it is likely that your program does not qualify as a DCFS Campership Program Specialty Camp. If your program is about children participating and learning about the theater then it likely does qualify as a DCFS Campership Program Specialty Camp.

2. **QUESTION:** Can we select multiple camp options, or are we required to choose only one camp type?

RESPONSE: Camp vendors may select multiple camp options.

3. **QUESTION:** The total budget for the grant is \$600K, shared among selected camp vendors, with \$102K allocated for day camps, \$450K for overnight camps, and \$48K for specialty camps. Does this mean that all selected vendors must share the total \$600K budget, or does each contractor have the potential to receive up to \$600K individually?

RESPONSE: The total budget of \$600,000 is shared among the selected camp vendors.

4. **QUESTION:** If a camp qualifies as both a day/overnight camp and a specialty camp, does it receive the specialty camp allocation in addition to the day/overnight camp amount, or must it choose one category for funding?

RESPONSE: No. Specialty camps will have their own rate, which will be negotiated. Children who attend a day version of camp would be reimbursed using the Day Camp rate. Children who attend an overnight version of camp would be reimbursed at the overnight camp rate.

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The budget for each type of camp is set by that specific camp type. The standard rate for a Day Camp is \$75 per day, with a maximum standard rate of \$750 per child. The standard rate for Overnight Camps is \$750 per child. Specialty Camp rates will be negotiated based on the camp program. A vendor, who provides all three separate types of camps, would be eligible to receive the three different rates when each different camp type has been provided.

5. **QUESTION:** If a camp currently holds an ACA accreditation for overnight camps specifically but would like to add a day camp option for this grant, would that camp need additional accreditation specifically for day camp option, or does the camp's current accreditation, cover both?

RESPONSE: The Campership Program contacted the ACA (800) 428-2267 regarding this question. Per the ACA, there are four different accreditations for camp services: overnight, day, short-term camps and camps, which rent to other camp vendors. Therefore, based on this, vendors who wish to offer any of the three camp options (overnight, day and short-term) will need to be accredited for each option.

Additionally, Specialty Camps may not be required to hold ACA accreditation if they submit a request to be evaluated and are approved by the CPM or designee of the Campership Program.

6. **QUESTION:** Are there any specific eligibility requirements or restrictions for children with certain needs or disabilities?

RESPONSE: Yes, please refer to Section 2.2 in the Statement of Work (SOW):
 2.2 Special Medical Needs
 2.2.1 For camp sessions serving persons with special needs, the camp must have available medical staff as specified by the ACA and a system for evaluating the camp's ability to serve persons with special needs.

7. **QUESTION:** Given that our organization specializes in disability services, are we allowed to be selective in our camper applications? Specifically, can we prioritize or choose campers based on their needs or the type of disabilities we are best equipped to serve?

RESPONSE: Yes.

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8. QUESTION: Are there any additional costs that are not covered by the Campership Program, such as transportation, staffing, or special accommodations?

RESPONSE: Campership reimbursement is provided using an agreed upon rate per DCFS youth. The rate is all-inclusive. Transportation is the one cost, which may have an option for additional reimbursement, but would be made available only if additional funding is identified.

9. QUESTION: Are the budget amounts for one year or for the expected three-year contract term? In other words, is it a total budget of \$600k for one year or to be spread across three years?

RESPONSE: The \$600,000 budget is annual.

10. QUESTION: The campership program requires that youth attendees be from Los Angeles County, but can the funding be used for a campsite located outside of Los Angeles County?

RESPONSE: Yes, campsites can be located outside of Los Angeles County.

11. QUESTION: Is it permissible to integrate DCFS youth with non-DCFS youth in the same camp sessions? If so, are there any specific guidelines or restrictions we need to be aware of?

RESPONSE: Yes, DCFS youth may participate in the same camp with non-DCFS youth as long as their DCFS status remains confidential.

12. QUESTION: If DCFS youth are integrated with non-DCFS youth in the same camp sessions, are there any areas of the grant that would or would not cover costs for the non-DCFS youth, such as transportation, supplies, or other specific expenses?

RESPONSE: Campership reimbursement is provided by an agreed upon rate per DCFS youth. There is no reimbursement for non-DCFS youth.

13. QUESTION: If we can have DCFS and non-DCFS children, how will the DCFS children be referred? Approximately how many per year?

RESPONSE: The Campership Program offers a virtual campership fair, usually in March or April. It will be a couple of hours. There is a link that allows a camp vendor to meet with caregivers interested in your camp, and then they can register directly with you.

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In addition, an FYI is sent to all the regional office’s children social workers and other point people within the regional offices describing the campership program, providing the camp schedules and providing a link for each approved camp vendor. That link can be clicked on at any time by a caregiver so that they can go straight to your website and register directly with your camp. We also provide any other information that you would like us to provide to the caregivers so that the caregivers can contact you with questions.

The short answer is DCFS children register directly with each approved camp vendor, and it can be as many children as you are able to serve. The agency would be the one to look at the budget provided, divide the budget, with the number of children you are willing to accept. That gives you the limit on how many kids DCFS will reimburse you. It is an option that to serve children beyond your budget, but that would be considered a gratuitous activity. DCFS would not be paying for those children.

14. QUESTION: Is it sufficient to have a WASC accreditation, a supplemental education program, (for a specialty camp)?

RESPONSE: We would need to have a discussion, if the WASC issues a national accreditation, similar to the accreditation provided by the ACA. If it does not meet that standard, then your camp would need to be ACA accredited or if your camp is a Specialty Camp. We could evaluate your camp as a specialty camp for possible approval. This second option is available since some Specialty Camps offer a program, which would not be considered a “camp” program, deeming it ineligible for ACA accreditation.

If the WASC stands for Western Association of Schools and Colleges, this does not sound like a national camp accreditation organization, which can offer accreditation similar to the ACA.

15. QUESTION: For the specialty camps – are the hours determined by either day or overnight?

RESPONSE: Yes, if you are a Specialty Day Camp, you would need to meet the minimum hours for a Day Camp. If you are an Overnight Camp, you would need to meet the overnight camp requirements, which would be four nights plus five days.