



County of Los Angeles

DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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April 22, 2026

Dear Prospective Contractors and Interested Parties:

ADDENDUM NUMBER TWO TO REQUEST FOR STATEMENT OF QUALIFICATIONS FOR FOSTER CARE PLACEMENT SERVICES PROGRAM CMS #25-58/80/81

Addendum Number Two is issued by the County of Los Angeles Department of Children and Family Services (DCFS) and Probation Department (Probation) to amend the Request for Statement of Qualifications (RFSQ) for Foster Care Placement Services (FCPS), RFSQ FCPS CMS #25-58/80/81 released on February 26, 2026. New language is underlined and deleted language is crossed out, as examples new and ~~deleted~~.

The purpose of this RFSQ is to seek a pool of qualified contractors to enter into Master Contract(s) with the County of Los Angeles to provide FCPS for the following programs: 1) Foster Family Agency (FFA), 2) Foster Family Agency - Emergency Shelter Care (FFA-ESC), 3) Short-Term Residential Therapeutic Program (STRTP), 4) Intensive Services Foster Care Foster Family Agency (ISFC - FFA) for Children with Serious Emotional and Behavioral Needs (SEBN), 5) Intensive Services Foster Care Foster Family Agency (ISFC - FFA) for Children with Special Health Care Needs (SHCN), and 6) Intensive Services Foster Care Foster Family Agency for Children with Serious Emotional and Behavior Needs impacted by Commercial Sexual Exploitation (ISFC – FFA SEBN CSE). This Addendum Number Two amends the Instructions to Prospective Contractors and Required Forms.

A Prospective Contractor’s failure to incorporate the requirements of Addendum Two may result in their Statement of Qualifications (SOQ) not being considered, as determined at the sole discretion of the County.

The Prospective Contractors are notified of the following changes:

1. The Form 1 in the RFSQ, Appendix A, Required Forms of the SOQ is updated and replaced as attached to this Addendum Two:

1) Organization Questionnaire/Affidavit (Appendix A – Required Form 1 version 1.3 04.17.26)

“To Enrich Lives Through Effective and Caring Service”

2. The Form 1 in the RFSQ, Appendix A, Required Forms on page 2 of 9, the term Principal Employees is clarified to mean:
 - All members of the Board of Directors/Governing Body.
 - The Corporate Officers and the Agent for Service of Process listed on the current (most recent) Statement of Information filed by the Non-Profit with the California Secretary of State.
 - The persons identified and who will be serving as the Short Term Residential Therapeutic Program – Administrator (Title 22 Section 87164 (et. al).
 - The persons identified and who will be serving at the STRTP as the Facility Manager (Health and Safety Code section 1522.4(a)(1).
 - Supervising Social Workers or equivalent,
 - Head of Services (for the Mental Health Program),
 - Clinical Director or equivalent,
 - Managers or Supervisors that review and approve Timecards, Needs and Services Plans, Special Incident Reports,
 - Executive Director’s Associate Directors, Deputy Directors, Associate Chief Executive Officers, Assistant Executive Directors, Chief Operating Officers, et. al.,
 - Consultants (any and all) Consultants that are paid to help, support facilitate or develop the Corporate or organizations documents, any Plan of Operation and Program Statement or the Mental Health Programs, or Medi-Cal Certification documents or Accreditation Procedures

3. The Form 31, Cyber Risk Assessment in the RFSQ, Appendix A, Required Forms of the SOQ is included for your familiarization and reference only. An Excel version of the form is required for completion and will be provided to the prospective contractors that are identified as tentatively selected to move to the contract execution phase of the solicitation.

Except as provided by addendum, all other terms and conditions of the RFSQ remain unchanged.

If you have any questions, please contact Jose Ramos, Assistant Manager, at FCPS@dcpfslacounty.gov.

Sincerely,

Jina Song, Section Manager
Contracts Administration Division

JS:jr:kt