

Q1: Will the presentation and recording be shared?

A1: No. The presentation is a summary of the Request for Proposals, and the recording is intended for internal purposes only.

Q2: Can the provider and contractor be the same person (dual roles)

A2: Yes, we refer to the contractor and provider as the same.

Q3: Please clarify whether the allowable beds per contract may be co-ed.

A3: No. The allowable beds per contract may not be co-ed.

Q4: The RFP notes this is a one-year contract; however, ILP TAY may receive housing and life-skills services for up to 36 cumulative months. Could the County explain how continuation of services beyond the first contract year will be administered?

A4: The first initial term is for one year, but there are two-year extensions, making the possible full term 36 months. However, extensions will depend on available funding.

Q5: Is there a requirement for agencies to provide a 24/7 On-call crisis-response and on-call case management?

A5: Yes. The ILP-THP program requirement is for the Contractor to provide 24-hour crisis intervention and on-call management 24 hours a day. (Statement of Work (SOW) Section 15.6.1, 16.7.1, and 16.15).

Q6: Section 9.4 states that contractors must ensure an after-hours contact number and respond within 24 hours. Can you clarify if this fulfills the requirement?

A6: Section 9.4 states that the Contractor's Program Director (CPD) will respond to all subsequent calls within 48 hours. (ILP-THP Statement of Work Section 9.4).

Q7: Section 11.2 states that contractors will receive referrals not only from DCFS but also from other County entities. Can you clarify how referrals will be prioritized?

A7: Section 11.2 states that Contracts will **accept** referrals from County, other housing providers, Community Stakeholders, and self- referrals from former Foster/Probation youth. Referrals to ILP-THP providers will be prioritized based on the TAY's level of need, immediacy of housing instability, and alignment with provider capacity.

Q8: Per Section 14.2.2.6, if ILP TAY shares a bedroom in a multi-bedroom unit, will this affect scoring or disqualify points in any way?

A8: Per Section 14.2.2.6, Contractor must ensure that each ILP-THP participant has their own bedroom and that no more than two ILP- THP participants share one bathroom. ILP- THP participants may only share bedrooms with their children (maximum of two children) (Statement of Work Section 14.2.2.6).

Q9: Section 15.4.1 outlines stipend reductions when participants fail to submit receipts or make unauthorized purchases (a \$23 reduction in the following month, and \$50 in the second month). How should contractors bill for these situations? Should the reduced amount be reflected directly in the monthly claim, or will the County issue guidance for reconciling unrendered receipts?

A9: The Contractor does not bill for monthly stipends. The stipends are provided to the ILP- THP participants from the \$3,000 allotted bed rate. The Contractor must utilize a log to track all distributions and deductions of stipends for each participant and obtain receipts for the participant's purchases.

Q10: When will contractors be notified of the award?

A10: Notification of award date has not yet been determined; however, new contracts are scheduled to commence on January 1, 2027.

Q11: Per contract sample, section 5.5.4 isn't this agreement fees for services? \$3K per client per month? Or cost reimbursement? The contract sample is confusing. Please advise?

A11: The monthly invoice will include agreement fees for program services at the bed rate of \$3000, which will be a reimbursement of cost.

Q12: Regarding submission formatting, the RFP instructions remain unclear. In the Business Proposal Requirements and Evaluation Criteria, Section A, it states that section A.1 should include background, A.2 references (exhibit 7), list of terminated contracts (exhibit 4), and A.3 Financial Capability (3 years financial statements), and A.4, pending litigation. These items are duplicative of other sections. For example, Section 3 appears to ask for three years of financial statements. We would like to confirm; do we need the financial statements in section A and section 4?

A12: Please ensure to follow the guidelines in Section 8.8, Proposal Submission of this RFP and submit all documentation as stated in RFP.

Q13: The RFP states that youth should remain in the program for 36 months, but per the RFP, it states the contract would only be for an initial 12-month bid. Would the contractor be guaranteed at least a 36-month contract in this case, or may more information please be provided regarding this?

A13: The first initial term is for one year, but there are two-year extensions, making the possible full term 36 months. However, extensions will depend on available funding.

Q14: For the program plan- should you already have an approved plan from DCFS, or can you submit with the application?

A14: You do not need to have an approved ILP-THP Program Implementation Provider Plan. Prospective providers would need to submit a provider plan, which must follow the guidelines specified in Appendix E of this RFP, Section 4.0 Minimum Mandatory Requirements (MMR's)

Q15: Are youth able to continue living in ILP THP after their 36 months or 21st birthday if they are in school? Because other places in the contract states they must leave on their 21st birthday?

A15: The maximum time for ILP- THP participation is 36 cumulative months statewide and not more than 21 years of age. (21st birthday); whichever comes first. (Statement of Work Section 5.1)

Q16: Is there a minimum organization size expectation

A16: There is no minimum organization size expectation. If your organization meets the Minimum Mandatory Requirements of the RFP, a proposal may be submitted.

Q17: Should the budget reflect the total amount of youth planned to be served? For example, if we plan to serve 10 youth, should the budget total be \$30k? \$3k per youth per month. Or should it be an annual total?

A17: The budget should reflect the annual total budget at a \$3,000 bed rate.

Q18: Is the childcare policy needed for non-pregnant/parenting youth programs?

A18: The Contractor shall ensure that each ILP-THP participant **with an infant or child(ren)**, obtain assistance with securing childcare **if needed**. (Statement of Work Section 16.1.1)

Q19: Will we need to submit a list of present contracts? In former DCFS grant applications, we were asked to submit a list of present contracts, but we do not see that requirement in this RFP. Please confirm, thank you!

A19: If this requirement is not listed in this RFP, then it's not required.

Q20: Are providers also required to be licensed by CCLD?

A20: The Provider does not need to be licensed by the Community Care Licensing Division (CCLD).

Q21: How will references be contacted? Via email, via phone, or both?

A21: Both initial contacts will be via email, and we will be sending them a form to complete. We'll make three attempts via email. If they don't respond to those three email attempts, we will contact them by phone. We highly recommend that you contact your reference before listing them and let them know they will be listed as a reference.

Q22: We have 109 units near USC and the Hollywood area. We would love to be the house provider for this program. What shall we do to apply for that?

A22: The ILP-THP program does not accept dorm/group living settings. The maximum participants in one setting are **4** participants with County Program Manager approval (SOW Section 14.2.2.8)

Q23: If an agency has not had financial audits within the past 3 years, what alternative documentation can be submitted?

A23: There is no alternative documentation. These documents are imperative for the department to evaluate your financials.

Q24: How and when do we submit the implementation and work plan that is listed in the appendix? The instructions detail binding tabs in a "program implementation binder", however, where or how should this be submit? Is this submit as the same time as the rest of the proposal on Dec 30, 2025? We do not see this listed as a required submission on one of the 5 tabs. Can this be submit electronically instead, and to who?

A24: Please refer to section 4.0 MMR and Appendix E. All required documents must be submitted by the due date and time.

Q25: 4.3 Proposer must submit an ILP-THP Program Implementation Provider Plan, which must be approved by DCFS. The provider plan must follow the guidelines specified in Appendix E, County of Los Angeles ILP-THP Program Implementation Provider Plan Guidelines of this RFP- does the plan need to be already approved or are we submitting with this app?

A25: You do not need to have an approved ILP-THP Program Implementation Provider Plan. Prospective providers would need to submit a provider plan, which must follow the guidelines specified in Appendix E of this RFP, Section 4.0 Minimum Mandatory Requirements (MMRs)

Q26: Do each of the items on the implementation plan need to be their own policy, or may some be combined? For example, can we submit some of the Implementation Plan policies as procedures, specifically those targeted towards the youth and their expectations in the program?

A26: The ILP- THP Program Implementation Provider Plan includes the 36 required policies that are adopted by the provider, and each policy has subsections that must be included in each adopted policy.

Q27: Will a current La County Resource Parent be able to participate? Resource parent has a separate home /transitional home and would like to be a solution to the housing crisis for our youth? Please confirm if this will be a possible conflict of interest?

A27: Those who meet the MMRs are welcome to apply. Contractors will provide housing options through at least one of the following housing models: Single Apartment with private kitchens and single room occupancy (SRO) with a shared kitchen (ex., family home) (SOW Section 13.3).

Q28: Does this deadline take into account the disruption (staff outages at both applying agencies and the County) caused by the holidays? Can there be an extension?

A28: As of now, that is our submission deadline, and there will be no extensions.

Q29: Since only one contract is awarded per SPA, if we were to apply, would we have to apply for the total number of beds allocated for that SPA or can we apply for a different (lesser) amount?

A29: No, the RFP clearly states that one of the minimum requirements is that the applying vendor will be responsible for the entire number of beds allocated to the SPA for which they are applying.

Q30: Exhibit 12 is mentioned as required for both File 1 and File 4. To confirm, should we place Exhibit 12 in both File 1 and File 4?

A30: Language on RFP has been updated to provide more explicit instructions on what exhibits should be included in each file. Please refer to Addendum Number One.

Q31: We noticed multiple errors in the SOW that do impact the understanding and requirements of the contract. Is there going to be another draft of the SOW coming out or is this the final draft and we should email our list of questions regarding the items we had questions about in the SOW as there are quite a few.

A31: The SOW has been replaced in its entirety. Please refer to addendum number one, attachment 2.

Q32: SOW Q2: PDF pg. 107-108 11.3 CONTRACTOR shall be responsible for maintaining full utilization of available beds through proactive referral and outreach activities. What are the implications of this? What are the expectations placed upon us as providers to show our due diligence? Will there be any penalties for lack of full utilization?

A32: There are no implications or expectations placed on providers to show due diligence, nor any penalties for lack of full utilization.

Q33: Please note that plans submitted on the template must include at a minimum all of the components referenced on this Appendix P. Q: Could not find an Appendix P. Is this a typo?

A33: The letter P was removed to provide more clarity.

Q34: May the team confirm that there will only be 12 beds total for SPA 3, and how was this number determined?

A34: The total number of beds for each Service Planning Area was determined by needs and utilization in that service planning area.

Q35: What is the maximum amount of rooms per home (i.e. 2, 3, 4 bedroom)?

A35: There shall be no more than four (4) participants residing in any single dwelling at one time (SOW Section 14.2.2.7). Contractor must ensure that each ILP-THP participant has their own bedroom and that no more than two ILP-THP participants share one bathroom (SOW Section 14.2.2.6).

Q36: Section 4.1 Mandatory requirements. Will resource parents, which is a non-profit organization that has been providing support services to NMDs ages 18teen and above?

A36: Those who meet the MMRs are welcome to apply.

Q37: Are 2 participants per room allowed?

A37: Contractor must ensure that each ILP-THP participant has their own bedroom and that no more than two ILP-THP participants share one bathroom (SOW Section 14.2.2.6).

Q38: What subsidies is the RFP referencing where is states, "[Part I: Provide goal statement and a detailed list of all Supportive Services and Subsidies to be provided.]" III. Services Provided by [Provider] section Appendix E2?

A38: Subsidies are applied toward rent, housing operations, or service costs. For example, food/ household item stipend, bus pass/ transportation funds, training, etc.

Q39: Will you be emailing the Q&A?

A:39: The Questions and Answers will be released on or about December 9, 2025, via Addendum to the RFP. A copy will be available on the Internal Services Department website at the exact location where the RFP was posted.

Q40: How many residents are allowed per single family house?

A40: The maximum participants in one setting are **4** participants with County Program Manager approval (SOW Section 14.2.2.8)

Q41: In section 8.5.1.3, the RFP states that it wants the last three years' financial statements, whereas p 34 states it wants financial statements from 2022, 2023, and 2024. Which is accurate?

A41: The RFP is requesting the last three years of Financial Statements (2022, 2023, and 2024). Paragraph 8.5.1.3 has been updated to provide greater clarity on what the last three years entail. Please refer to Addendum Number One.

Q42: If two agencies use the same technical writing, consulting agency, will it be counted against them if the programs are similarly formatted?

A42: This will not be counted against you. All proposals are evaluated by an independent group of evaluators.

Q43: Can we transition youth to therapy through healthcare? and or can we bill for other services outside of the scope of this program?

A43: The Contractor shall assist ILP-THP participants needing therapy through healthcare with referring the participants to a medical/ mental health provider who accepts Medi-Cal, or an appropriate licensed clinic. Services outside the scope of this program cannot be billed.

Q44: Are many forms being asked for in two sections? I see many asked for in Section A, Proposers Qualifications, and all 14 are being requested in Section E, Required Forms.

A44: Section A gives details of the Exhibits that will be evaluated for that section. Section E provides details on all Exhibits that must be completed, signed, and dated, as identified in the Appendix B Required Forms.

Q45: In the narrative implementation plan section (section E2), some items ask for an excerpt from the program policies, and some ask for the full policy. Does the team prefer the full policy, or only the relevant information from the policy to demonstrate compliance?

A45: Please provide information for what is specifically requested in each section.

Q46: Is the follow up questions being sent to all participants?

A46: The Questions and Answers will be released on or about December 9, 2025, via an Addendum. A copy will be available on the Internal Services Department website, at the exact location where the RFP was posted.

Q47: Employment criteria- E3 states, "The provider adheres to strict employment criteria, including consideration of employee's age, drug or alcohol history, and experience working with persons in this age group. What specific age considerations is this referencing relating to an employee's age? Exhibit -E3 (p 159 of pdf)

A47: The specific age consideration related to an employee's age is as follows: the employee must demonstrate maturity and life experience appropriate for working with TAY; the ability to establish healthy boundaries and serve as a positive role model; and maintain professionalism and rapport with TAY.

Q48: May the team provide clarity on Section 9.14 in the training section of the SOW? Are each of these individual trainings that are required, ex. is 9.14.1 actually three different trainings, and is 9.14.7, actually two different trainings? Section 9.14 (p106 of pdf)

From RFP Section 9.14: 9.14.1 Child abuse identification and reporting, Characteristics of persons 16-21 years of age placed in long term foster care, AB 12/Extended Foster Care, 9.14.4 Shared Core Practice Model, 9.14.5 Trauma-Informed Care, 9.14.6 Commercial Sexual Exploitation of Children (CSEC), 9.14.7 LGBTQ+ (Lesbian, Gay, Bi-Sexual, Transgender, Questioning, Plus) Medical Marijuana

A48: SOW Section 9.14.1 indicates three training courses, which are Child Abuse Identification and Reporting, Characteristics of Persons 16-21 Years of Age Placed in term foster Care, and AB 12/Extended Foster Care, that can be completed in one hour of training. Section 9.14.7 indicates two training courses, which are LGBTQ+ and Medical Marijuana.

Q49: The Implementation Plan guidance states, [Provide a statement of the target population of the program, and its relationship to the county. Discuss utilization of the ILP-THP Transitional Independent Living Plan.] What does "relationship to the county" refers to? Is this County referrals or former LA County foster/probation youth, or something else entirely?

A49: Describe the target population the program is designed to serve and explain how this population aligns with the County's identified needs, priorities, and service goals.

Q50: Are agencies required to show proof of 3 months' operating costs?

A50: No, proof of 3 months of operating cost is not a requirement for this RFP.

Q51: The implementation plan looks to be asking for a fiscal year budget spreadsheet. Is a budget being requested for only the first fiscal year, or for all three years, assuming as a provider we would receive all contract extensions? VI. ILP-THP Rates & Service Levels (p 148 of pdf)

A51: The implementation plan requests a budget for the initial fiscal year.

Q52: In the VII. Reporting Requirements, what "sample reports" is it asking for? Many forms being requested seem to be exhibits already included in the RFP. Are there other separate forms that are being requested here? Are sample reports required for all report types?

A52: Please refer to ILP-THP SOW Section 21.

Q53: In the Implementation Plan, in the section "Tenant Rights", should #27-31 all be included in one policy, or are all of these subsections required to be different individual policies? Or can they all be folded into an overall "tenant Rights" policy? Tenant Rights (p 157 of pdf)

A53: In SOW Exhibit 3 Implementation Plan, in the "Tenant Rights" Section, the document states policies (#27- 31) that must be included with the Tenant Rights policy.

Q54: Our foster family agency has a building that has enough accommodations for youth. Our building was once a convalescent hospital. Can we use our building for housing?

A54: The ILP-THP program provides the following housing options: single apartments with kitchens or single-room occupancy with a shared kitchen (SOW Section 13.3).

Q55: The implementation plan states font and size requirements. Is there formatting requirements for the rest of the bid?

A55: No, there is no formatting requirement for the rest of the proposal.

Q56: We have 3 co-living apartments that have total of 109 rooms with private bathrooms and we have offices available on the first floor, Can we use our apartment for housing for this program?

A56: The ILP-THP program does not accept dorm/group living settings. There shall be no more than four (4) participants residing in any single dwelling at one time (SOW Section 14.2.2.7). The contractor must ensure that each ILP-THP participant has their own bedroom and that no more than two ILP-THP participants share one bathroom (SOW Section 14.2.2.6).

Q57: What is the deadline for the SOW?

A57: The SOW has been replaced in its entirety. Please refer to addendum number one, attachment 2.

Q58: If an agency is applying for 3 different locations, are they required to apply for each separately? Additionally, if an agency has an apartment building with 10 units, would that be considered one site? Is it allowed?

A58: Yes, proposers must apply to each SPA for which they plan to provide services. That means if you apply to three (3) different SPAs, you will be submitting three (3) separate proposal submissions. An apartment building with 10 units would be considered a single site, which is a model in which participants live in housing at a single location, either apartments or single-family dwellings owned or leased by the contractor. Yes, it is allowed.

Q59: For single family homes How many beds/youth are we allowed?

A59: The Contractor must not place more than four ILP THP participants in a single apartment, or single-family residence (SOW Section 14.2.2.8).

Q60: To be clear, will only ONE contract per spa be awarded to a single provider?

A60: Yes, one contract per SPA will be awarded for a total of 8 contracts.

Q61: Will new organizations be penalized because of their lack of experience as an organization? Would various individuals in the organization have adequate experience to be effective?

A61: All organizations that meet the minimum mandatory requirements are encouraged to submit a Proposal in response to the RFP.

Q62: Is the Implementation plan supposed to be submitted as part of Exhibit 6 "Minimum Mandatory Requirements"? Would this be required to be submit in Section E: Corporate documents? In the 4th tab- Required Forms?

A62: Appendix E must be submitted as part of the Minimum Mandatory Requirements of this RFP.

Q63: "Proposer must submit an ILP-THP Program Implementation Provider Plan, which must be approved by DCFS. The provider plan must follow the guidelines specified in Appendix E, County of Los Angeles ILP-THP Program Implementation Provider Plan Guidelines, of the RFP." At what point would this be approved by DHCS?

A63: The ILP-THP Program Implementation Provider Plan does not require approval from DHCS.

Q64: If a provider is a new nonprofit formed this year, but the key personnel have the 3 years operating transitional housing or case management for this population, will that suffice for the years of experience?

A64: The provider must have 3 years of experience. Please refer to Section 4.0, Minimum Mandatory Requirements of the RFP.

Q65: Just want to clarify, the entire application and attachments will be submitted electronically?

A65: Yes, all proposals must be submitted electronically in the prescribed format stipulated in the RFP.

Q66: On page 5, paragraph 4.1: minimum mandatory requirement 1 states: "Proposer must have a minimum of four (4) years of experience, within the last seven (7) years, as a transitional housing provider or four (4) years of experience providing case management services to Transition Age Youth/ (Foster/Probation Youth). The experience must include the provision of housing, educational, and employment support services to youth."

Question: For the purpose of meeting this requirement, what age range would the county define as Transition Age Youth? 16-25 / 18-25?

A66: The age range that Los Angeles County defines as Transition- Age Youth is 16-25.

Q67: I am writing to request clarification regarding the "Solicitation Requirements Review (SRR) Request Due" date mentioned in the RFP. Could you please explain what this SRR Request Due date refers to and what actions are expected of us by that date? Any information on the purpose and requirements of the SRR would be greatly appreciated.

A67: The Due date to submit a Solicitation Requirement Review (SRR) is November 17, 2025. For more detailed information, please look at section 10.1 of the RFP and Appendix C.

Q68: Is the SRR something that everyone is required to submit?

A68: No, the SRR is not a requirement that everyone must submit.

Q69: SOW 4.1 Missing the eight characteristics bullet points

- "History of substance abuse
- Multiple foster care placements
- Record with the Juvenile Justice System
- NO high School diploma or GED
- Lack of Family support network
- Learning Disabilities
- Little or no attachment to the labor force
- Pregnant or parenting youth

A69: The SOW has been replaced in its entirety. Please refer to addendum number one, attachment 2.

Q70: PDF pg. 103, SOW 6.1 What does "This flexible schedule needs of program participants and to promote their being" mean?

A70: This means operational hours should be responsive and adaptable to participant needs, ensuring access to support services at times that best promote their well-being.

Q71: PDF pg. 106 9.14.1 & 9.14.7 "9.1.14.1 Child abuse identification and reporting, Characteristics of persons 16-21 years of age placed in long term foster care, AB 12/Extended Foster Care" Does this mean that these 3 topics can be covered in one (1) one-hour training?

A71: Yes, the three topics in 9.1.14.1 can be covered in one (1) one-hour training.

Q72:PDF pg. 106 9.14.7 "9.14.7 LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Questioning, Plus) Medical Marijuana" Does this mean that we must have staff complete a medical marijuana training specifically focused on the LGBTQ+ population?

A72: The training for 9.14.7 is for LGBTQ+ (Lesbian, Gay, Bisexual, Transgender, Questioning, Plus) AND Medical Marijuana.

Q73: PDF pg. 106-107 9.17 "9.17 Transition Plan: CONTRACTOR shall develop and submit a plan to transition all current ILP-THP clients to new ILP-THP CONTRACTORS to CPM by 60 calendar days prior to final contract end date. Transition Plan should include details of assistance and housing referrals provided to ILP-THP clients, type of housing available, and time frame." What does it mean that we must have a plan to "transition all current ILP-THP client to new ILP-THP Contractors to CPM by 60 calendar days prior to final contract end date"? Is it referencing should our program close or something else? This immediately follows several bullets on staff training.

A73: Contractor shall develop and submit a plan to transition all current ILP-THP clients to new ILP-THP Contractors to CPM by 60 calendar days prior to contract termination date (SOW Section 9.17).

Q74:PDF pg. 107 10.1.2 Is 10.1.2 the qualifications for the Program Director? Should 10.1.2 be 10.1.1(a) then?

A74: The SOW Section 10.1.2 are the qualifications for the Program Director.

Q75:PDF pg. 107 10.1.4 Is 10.1.2 the qualifications for the Case Manager? Should 10.1.4 be 10.1.3(a) then?

A75: 10.1.4 are the qualifications for the Case Manager.

Q76: On Page 22 of the RFP 8.5.1.1, it states that "References must not include Los Angeles County Department of Children and Family Services Personnel." Does that apply the whole DCFS or can we include those from other DCFS personnel we work with other contract like STRTP, etc.

A76: No DCFS county employee can serve as a reference.

Q77: At this time, we own the building in the city of Bellflower and is using part of it as an office to serve our Foster Family and Adoption Agency. We would like to know if our facility can qualify as a provider for Transitional Housing. Our facility used to be a convalescent hospital. We have: A commercial kitchen, a Dining room, a Chapel, a Classroom, an Outdoor recreational area with a large gazebo, Showers, a laundry room, and a Gated parking area. We are about 2 miles away from Cerritos College. Easy access to public transportation - 500 feet from bus stops. In addition, we would like clarification on the concept of Supervised Housing. Do we need 24-hour staff on the premises? Would there be any grant funding available for furnishing and/or starting operations?

A77: The ILP-THP program does not accept dorm/group living settings. The maximum participants in one setting are 4 participants with County Program Manager approval (SOW Section 14.2.2.8). The contractor must make 24-hour crisis intervention and support available to ILP TAY (SOW Section 16.7.1). According to, Contractor must ensure that each living unit is adequately furnished (SOW Section 14.2.2.3). No grant funding is provided for furnishing and/or starting operations.